

Arrival & Dismissal Information

Arrival

1st bell-7:25 AM Tardy bell-7:30 AM

Dismissal

PK/ECSE/SKILLS-2:45 Kindergarten-2:50 1st-2:55 2nd-5th-3:00

Thank you, parents for your patience with us during these first few days of school. We are committed to ensuring the safety of all of our students and while it may initially take a little longer, we believe having the classroom teacher dismiss his/her own students will help us best accomplish this.

Please make sure you or those you have designated to pick up your child have their ID each day, as we will be checking them!

Please let your child's teacher know how he/she will be getting home from school prior to the first day of school. Teachers will have a form for you to complete with this information available at Meet the Teacher.

Please note that PK and K students will not be permitted to ride buses home after school without the completed 'bus' document! Thank you in advance for ensuring we receive those completed forms before dismissal on the first day.

Arrival

The earliest students may arrive at school is **7:00 AM**. Please do not send them earlier without adult supervision, since we do not have staff on duty to monitor students before that time. In addition, to better ensure the safety of all students, they will be required to enter the building upon arrival. Staff will not be available to supervise students on the playground, so it will not be safe for them to access these areas before or after school without parent supervision. Thank you in advance for helping us ensure the safety of all of our students.

BUS Riders: Enter and exit at the back of the building. Students who will be walking to school or dropped off in the morning will enter through the front doors, only. Parents who desire to drop their students off in the morning may drive through one of the two open drop off lanes located in front of the building. Please remain in your vehicle, so we can keep the traffic moving. We are happy to provide valet service by opening doors and assisting students with exiting their vehicles. If you prefer to escort your child to the building, you will need to park your vehicle in the parking lot and use the front crosswalk to walk your child to the front door where you will be greeted by someone who will assist your child in locating his/her classroom.

Self Contained SPED:

- **Arrival Area for Self-Contained Special Education students not riding the bus:** Use the front parking lot to park and walk your child to the front door. At the door you will find a member of our staff ready to greet your students and escort them to their class.

- **Dismissal Area for Self-Contained Special Education students not riding the bus:** At the conclusion of the day, our teachers will escort students who are being picked up to the front. They will meet you at the front right side of the school (if facing the building) at 2:45.

****See the back for pick up locations**

Parent Pick Up Locations

PK students-Students who ride a bus will be escorted to their designated bus. The teacher will then escort those who will be picked up and those who are car riders to the front of the building and release students to parents and assist others in getting into their vehicles.

Kindergarten students-Students who ride a bus will be escorted to their designated bus. The teacher will then escort those who will be picked up and those who are car riders to the front of the building and release students to parents and assist others with getting into their vehicles.

1st grade-Students will exit on the right side (if facing the building) where parents may pick-up their children. The teacher will then escort the bus riders to their assigned bus and continue moving to the opposite side of the building and around to the front where they will assist students in getting into their vehicles.

2nd grade-Students will exit on the left side (if facing the building) where parents may pick-up their children (on the porch by the basketball court). The teacher will then escort the bus riders to their assigned bus and continue moving to the opposite side of the building and around to the front where they will monitor students as they get into their vehicles.

3rd grade-Students will exit on the right side (if facing the building) where parents may pick-up their children. The teacher will then escort the bus riders to their assigned bus and continue moving around to the opposite side of the building and to the front where they will monitor students as they get into their vehicles.

4th grade-Students will exit on the left side (if facing the building) where parents may pick-up their children (on the basketball court). The teacher will then escort the bus riders to their assigned bus and continue moving to the opposite side of the building and around to the front where they will monitor students as they get into their vehicles.

5th grade-Students will exit in the back of the building where the teacher will escort the bus riders to their assigned bus and continue moving to the left side (if facing the building) where parents may pick-up their child. They will continue moving to the front where they will monitor students as they get into their vehicles.

ECSE/SKILLS-Students will be dismissed at the front right side (if facing the building) where parents may pick-up their children. Students who ride the bus will be escorted to their assigned bus.

If you plan to park your vehicle in the parking lot (NOT Car Rider Valet Lanes) or walk from the neighborhood to pick up your child, please note this process for doing so.

In order to minimize congestion which maximizes safety, we recommend ONLY PK and K parents pick up their students in front of the building. The parents of the 1st-5th grade students who wish to pick up their students will do so at the designated point of exit. In order to get students to the parent pick up lanes in a timely manner, this will be a quick drop off. Please remember, that teachers have to dismiss the rest of their students and will **not be able to engage in conversation during this time**; however, they will be happy to talk to you at a later time. If you are not able to be at the designated location at 3:00, you will need to pick your child up at the front of the building. All other students will either walk home or be escorted to the parent pick up lanes located in the front of the building where they will enter their vehicles.

Please use the following drop off/pick-up lanes when possible. We understand this might not always be possible. You must clearly display our car rider number in the front windshield to use the valet.

PK, K, SKILLS/ECSE and 1st-the lane closer to the building

2nd-5th-the lane further from the building